



## Vendor Application: Energy Village

Show Date: Saturday, May 1, 2010

435 N. Dupont Highway  
Dover, DE 19901  
800-233-5368  
www.visitdover.com

Please retain a copy of this application for your records.

**Application Deadline is April 23, 2010** (must be postmarked by)

***Incomplete applications will be returned.***

Please print clearly:

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Company Name

Email Address

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Your Name (Contact Person)

Phone Number

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Address

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City

State

Zip

### Categories:

- Solar       Wind       Geo-Thermal  
 Other \_\_\_\_\_

Please describe your product:

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### Requirements - NO exceptions!

1. Completed and signed application
2. 2 photos of product and 1 photo of booth/set up (we do not keep photos from year to year)
3. Payment for space. Check, money order or charge card accepted.  
(**After April 11, 2009**-certified check, charge card or money order only)  
***Incomplete application will be returned.*** Applicants not accepted will receive a full refund of their fee

- ◆ Spaces are rented in 10'x10' sections. More than 1 space may be rented.
- ◆ Spaces are in downtown Dover's outdoor park, Legislative Mall. (We do not supply tables, chairs, canopies, etc.)
- ◆ **Electricity is not available.** Parking is free.
- ◆ **No refunds.** A rain or shine event.
- ◆ Oversized displays may require extra fees. We will contact you.

### \* Fee:

*Postmarked by March 31:* \$95 per 10x10 space.

*After March 31:* \$105 per 10x10 space.

**PREMIUM SPACES: \$135. Only 20 available. No discounts apply. More than one space may be reserved. No children's activities in premium spaces. First come, first served.**

**\* Vendors:**

**Please read this application carefully, as requirements change from year to year.**

**Application Requirements**

All vendors must display their State of Delaware Business License (\$40-good for 1 year). Contact Delaware Division of Revenue at 302-577-8778 or [www.state.de.us/revenue](http://www.state.de.us/revenue) for application/information. A City of Dover business license is not necessary. State license must be displayed at booth space along with your Old Dover Days permit.

**The Old Dover Days Committee reserves the right to:**

1. Reassign/change a space if necessary. Spaces are not transferable by vendors.
2. Deny a space without a refund to any exhibitor in violation of any rule.
3. Prohibit sale or display of certain products/distribution of materials based on its acceptability to the general public.
4. Eject vendors/visitors from the festival grounds where there is cause.
5. Limit vendors of like products. First come, first served.
6. "No Shows" will not be invited back the following year.

**Dover Days** is not responsible for theft or damage of exhibitor's displays or property. Exhibitors are responsible for their own space and agree to reimburse Dover Days for any damage caused by unloading, loading and operations during the festival.

**Set Up:**

**Set up begins at 6:00AM; streets close to all traffic at 8:30AM. No take downs before 4:00PM.**

Vendors arriving late will be turned away.

1. Exhibitors may not park a trailer or vehicle containing their product at their space. Unload and park elsewhere.
2. Exhibitors must not block sidewalks, must keep areas clean and remove trash at end of day.
3. Exhibitors are confined to their allotted space. They cannot utilize an empty space next to theirs or **roam around the festival grounds for sales purposes.**
4. No loudspeakers or bullhorns may be used. Audio equipment must be approved by the festival committee.
5. Spaces are not guaranteed from year to year. Stakes for tents cannot be driven into the street or grass.
6. Vehicles must be moved from your space immediately after unloading.
7. Exhibitors may sell only what is on their application. Solicitation for donations is not permitted on festival grounds.
8. No alcoholic beverages are permitted on festival grounds.

**Set Up Hours: 6:00AM - 8:30AM, Saturday, May 1, 2010**

**Festival Hours: 9:00AM - 4:00PM, Saturday, May 2, 2010**

**Exhibitor: please read all application requirements and sign below:**

*I have read & agree to abide by all rules and regulations as stated in the application.*

Exhibitor signature

Date

Payment: Mail a copy of this completed application, photos and your payment to:

Old Dover Days, 435 N. Dupont Highway, Dover, DE 19901

\$ \_\_\_\_\_ enclosed for \_\_\_\_\_ Space(s).

**\*(No checks accepted after April 11, 2009 - certified check charge card or money order only)**

**\* Register online and pay with Paypal: [www.visitdover.com](http://www.visitdover.com) Go to: Annual Events**

Confirmation by email or postcard will be sent on receipt of payment and completed application. Set up instructions and space number will be sent as they are assigned.

***Dover Days is presented by***



and **The City of Dover**